

CALL TO ORDER: Chairperson Pete Lincoln called the meeting to order at 9:30 a.m.

Present: Pete Lincoln (Chairperson), Susan Doherty (Director), Debbie Lincoln, Sarah Grant, Jane Rabbitt, Diane Nowd, Betty DiGiacomo, Judith Tarbell, Cheryl Moisan, Kevin McNally, and Brian Guenard.

Absent: Jacquelyn Dwyer.

GUESTS: Cheryl Aubuchon, Eagle House Supporters.

ANNOUNCEMENTS: Jane Rabbitt reported that she attended an Alzheimer's Association workshop, and she got contact information to possibly schedule a program for fall 2016.

MINUTES APPROVAL: Ms. Rabbitt noticed her name was excluded from attendance, and it was added. Mr. Guenard motioned to accept the minutes from the May 10, 2016 C.O.A. meeting, Ms. DiGiacomo seconded, on vote, motion carried unanimously.

CURRENT BUSINESS:

1. **Use of Upper Parking Lot:** Ms. Doherty reported that the matter has been resolved, and the Town Manager has instructed all town employees to use the lot between the Boys and Girls Club and the Eagle House.
2. **Uptown Stroll:** Mr. Lincoln declared the Stroll accomplished its goal, and that information about town buildings and organizations has been exposed to people who may not have otherwise known about the Historical Society, Eagle House, and the Boys and Girls Club. Mr. Lincoln opined that the library should not be included in the next Uptown Stroll, and that a separate committee for the Uptown Stroll should be created. Ms. Rabbitt and Ms. Nowd volunteered to write thank you notes to those who donated raffle prizes.
3. **COA Reappointments:** Reappointment forms have been submitted by Mr. Lincoln, Ms. Rabbitt, Ms. Tarbell, Mr. McNally, and Ms. Dwyer to the Board of Selectmen office. Next year, Ms. Moisan, Ms. Nowd, and Ms. Grant's positions will be up for reappointment.
4. **COA Officers Appointments:** Ms. DiGiacomo moved to nominate Mr. Lincoln as Chairperson. Mr. Guenard seconded, on vote, motion carried unanimously. Ms. Lincoln moved to nominate Ms. Dwyer as Vice-Chairperson, Ms. DiGiacomo seconded, on vote, motion carried unanimously.
5. **Building Name Change:** Ms. Grant motioned to add the word community to the building name to read Eagle House Senior Community Center. Ms. Rabbitt seconded. On vote, motion carried unanimously.

6. **Volunteer Recognition Ceremony and Cookout:** The board chose to hold the ceremony and cookout on Wednesday, September 7, 2016 at the Eagle House. Lunch will be served from 12:00 to 1:00 p.m., and the award ceremony will take place at 1:00 p.m. Board members should be onsite at 11:00 a.m. to set up.

7. Director's Report:

- **Director's Annual Report:** Ms. Doherty handed out a four-page report explaining changes she's made at the Eagle House since she became the Director in August of 2015. Highlights of the report include: Opening the senior center to those age 50 and over, opening the center on Wednesday evenings, reducing the Meals on Wheels mileage stipend to keep within the budget, and securing a \$3,000 grant from the Nashoba Valley Healthcare Fund to reinstate the Are You Okay program. Ms. Doherty has also received permission from the Town Manager to open the Eagle House on Fridays. Friday programming includes Stretch and Tone, movies, and Great Kneads (manicures, pedicures, massages, etc.) Transportation will be provided, no lunch will be served.
- **FY16 & FY17 Formula Grant:** Ms. Doherty reported that the FY17 grant should be increased to \$10 per senior, and she is looking forward to Formula Grant training on June 21.
- **RUOK Program:** Ms. Doherty reported that the program is up and running, and the system has made 53 calls to Lunenburg residents. There's still \$300.00 left in the grant. Ms. Doherty said she'd purchase more pamphlets as well as locks for participants' homes that only emergency personnel would have access to.
- **Building Report:**
 - Jim Breault is still waiting to hear back about whether a lead paint removal certificate is needed to paint the older part of the building.
 - The men's room faucet is malfunctioning, and will be replaced.
 - **Eagle Scout Projects:** The ramp coming down from the upper parking lot will be painted, and the walkway will be covered with anti-skid material.
 - **Recreation Area:** The Shuffleboard Court still needs to be painted and waxed.

NOTICES AND COMMUNICATIONS: Ms. Doherty reported that she and Outreach Coordinator Faith Anderson attended a Massachusetts Council on Aging Protective Services workshop.

BOARD COMMENT: Mr. Lincoln said that this year has been the most successful in the nine years he's been coming to the senior center.

PUBLIC COMMENT: Ms. Aubuchon announced the Eagle House Supporters will have a meeting on July 1 to discuss the Christmas Boutique, and also requested gently worn costume jewelry for the Friendly Seniors' fall fair in September.

ADJOURNMENT: Betty DiGiacomo motioned to adjourn at 10:32. Ms. Grant seconded. On vote, motion carried unanimously.

UPCOMING MEETING SCHEDULE: No meeting in July. The next meeting will be held Tuesday August 9, 2016 at 9:30 a.m.

